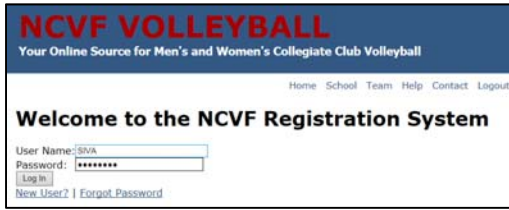


ADD A TEAM REPRESENTATIVE/COACH & UPDATE PRIMARY TEAM REP

- Login to the Registration System with your team or commissioner account. - www.vbreg.com



- Select the “Coaches & Team Representatives” link from the Team Rep Menu from the team account.



- Select the “Make Primary” link for the Team Rep that you want to be the primary rep. The “YES” flag indicates which rep is the primary rep



- Select the “Add a Team Representative” link to add a new person to the team representatives list.



➤ Enter Team Rep information

Team Representative

First Name:

Middle Initial:

Last Name:

Email Address (Confirm below):

Phone: (e.g., xxx-xxx-xxxx)

Team Rep Type:

Birthday - *This is required for waiver forms:* (e.g., mm/dd/yyyy)

Home Street Address:

Home City:

Home State:

Home Postal Code: